



## HOW TO REGISTER?

Welcome Charlotte Allstar Gymnastics & Cheerleading! We are so excited that you are interested in joining one of our programs. Below are the steps necessary to register for any program offered at Charlotte Allstar Gymnastics & Cheerleading.

### 1. FINDING THE PROGRAM BEST FOR YOUR CHILD

The first step in registering is picking the best class for your child.

- Interested in our Recreational Program, which consists of Gymnastics, Cheerleading, and Tumbling? You can find that under **Classes** in our menu.
- Interested in our Summer Camps? You can find that under **Summer Programs** in our menu.
- Interested in our Fall Camps that we are offering in the Fall of 2020? You can find that under **Activities** in our menu.
- Interested in our Competitive Program? You can find that under **Competitive Teams** in our menu.

### 2. CHOOSING YOUR CLASS/CAMP

The second step in registering is picking the class/camp that works best for you and your child.

- Once you have selected a **Recreational Class**, you will click the button that reads “**2020-2021 Schedule/Register**”
- Once you have selected a **Summer Camp or Fall Lil’ Stars Camp**, you will click the button that reads “**Register Now**”
- Once you have selected a “**Option C**” **Camp**, you will click [Register](#) for the block that your child will be attending.
- Once you have selected a **Competitive Team**, you will use the contact buttons at the end of the page, to send our Program Directors an email directly.

### 3. ONLINE REGISTRATION FORM – NOT ALREADY IN OUR PROGRAM

The final step in registering is filling out our online registration form.

- **CLASSES, SUMMER CAMP, AND LIL’ STARS CAMP**
  - Fill out all of the necessary blanks in the document
  - Check to ensure that your child is enrolled in the correct class
  - **In addition to the cost of the class(es), you will be charged a one-time \$40.00 registration fee, unless you are already in our program for the August 2020-2021 Session.**
  - **After inserting your card information, you will not be charged automatically. Charlotte Allstar Gymnastics & Cheerleading will run your payment manually. You will receive an email confirmation, once payment is charged.**

- **“OPTION C” CAMP**
  - Fill out all of the necessary blanks in the document
  - Let us know if you are an essential employee in the employer notes.
  - **Under the Enroll in Classes Section, Uncheck the days that your child will not be attending**
  - **If applicable, any other block discounts will be applied prior to running payment**
  - **In addition to the cost of “Option C” camp, you will be charged a one-time \$40.00 registration fee, unless you are already in our program for the August 2020-2021 Session.**
  - **After inputting your card information, you will not be charged automatically. Charlotte Allstar Gymnastics and Cheerleading will run your payment manually. You will receive an email confirmation, once payment is charged.**
  - **ONCE YOU HAVE REGISTERED, YOU WILL NEED TO VISIT OUR “OPTION C” CAMP PAGE AND FILL OUT OUR “OPTION C” CAMP FORM PRIOR TO EACH WEEK YOUR CHILD IS ATTENDING CAMP.**

#### 4. ONLINE REGISTRATION - ALREADY IN OUR PROGRAM

- The final step in registering is filling out our online registration form.
  - First you will need to either use the **Parent Portal** button in the top right-hand corner OR click **[Already a customer? Click here to login](#)**, on the registration form.
  - You will then log into your Charlotte Allstar Gymnastics & Cheerleading portal.
  - Once you have logged in, you will click on **“CLASSES & EVENTS,”** and then click **“FIND CLASSES”**
  - **CLASSES, SUMMER CAMP, AND LIL’ STARS CAMP**
    - Check to ensure that your child is enrolled in the correct class
    - **In addition to the cost of the class(es), you will be charged a one-time \$40.00 registration fee, unless you are already in our program for the August 2020-2021 Session.**
    - **Charlotte Allstar Gymnastics & Cheerleading will run your payment manually. You will receive an email confirmation, once payment is charged.**
  - **“OPTION C” CAMP**
    - Let us know if you are an essential employee in the employer notes.
    - **Under the Enroll in Classes Section, Uncheck the days that your child will not be attending**
    - **If applicable, any other block discounts will be applied prior to running payment**
    - **In addition to the cost of “Option C” camp, you will be charged a one-time \$40.00 registration fee, unless you are already in our program for the August 2020-2021 Session.**
    - **Charlotte Allstar Gymnastics and Cheerleading will run your payment manually. You will receive an email confirmation, once payment is charged.**
    - **ONCE YOU HAVE REGISTERED, YOU WILL NEED TO VISIT OUR “OPTION C” CAMP PAGE AND FILL OUT OUR “OPTION C” CAMP FORM PRIOR TO EACH WEEK YOUR CHILD IS ATTENDING CAMP.**
  - You will add all the programs you wish to enroll your child in to your cart, once completed you will click on your cart, and then click the **“ENROLL NOW”** button at the bottom of the page.